

Student number _____ Last name _____ First name _____
 UFR _____ Subject _____

Marking grid for Master's degree oral presentations (See CEF on verso for oral presentation skills)

	A1	“survie” A2	“seuil” B1	“indépendent” B2	“autonome” C1	“maîtrise” C2	Total Points
Structure One mark on each row. Includes half points, ex. 3.	n.a. 0.5	Can give a short rehearsed presentation. (Introduction / basic transitions / signing off). 1	Presents the main points in a reasonably clear and precise manner. 2	Establishes rapport. Clear, systematically developed presentation, highlighting significant points. 2.5	Explains complex subjects clearly and in detail. Well-structured. Use of cohesive devices. “Rounds off” the conclusion. 3.5	Confident and articulate, Adapts to audience needs, Explains with elaborate and often memorable descriptions. 4	Structure /4
English	n.a. 0.5	No reading. Numerous grammar and pronunciation mistakes. 1	Noticeable mother tongue influence – but usually understandable. 2	Does not make mistakes, which lead to breakdown in understanding. Self-corrects. Pronunciation clear. 2.5	Rare errors difficult to spot. Varies intonation to express finer shades of meaning. Easily uses occasional circumlocutions. 3.5	Very articulate. Uses idiomatic expressions. Varies intonation to express finer shades of meaning. 4	English /4
Fluency	n.a. 0.5	Pauses, false starts, reformulation very evident. 1	Keeps going comprehensively, despite pauses for planning and repair. 2	Good fluency and intonation, despite occasional hesitations. Some chunking. 2.5	Almost effortless fluency. Smooth flow of language. Chunking. 3.5	Native user fluency. Chunking. 4	Fluency /4
Questions and answers	n.a. 0.5	Frequently asks for repetition. Needs help with formulation of reply. 1	Can manage to answer – may ask for repetition if speech was rapid. 2	Ease of expression. Fluency and spontaneity poses no strain (on either self or audience). 2.5	Responds spontaneously almost effortlessly. 3.5	Can handle difficult and even hostile questions. 4	Questions and answers /4

Communication Points per criteria are added.	Clear and aesthetic visuals	Visuals are integrated into talk.	Good speed and volume.	Interactive body language, eye contact.	Communication skills /4	Total /20
	0 - ½ - 1	0 - ½ - 1	0 - ½ - 1	0 - ½ - 1		

Tick one:

Pas de validation (less than 11.49)

11.5-12.99/ Passage en commission

13+/ Validation or Validation by the Commission

Remarks:

Student number _____ Last name _____ First name _____
 UFR _____

Marking grid for Master's degree note-taking (See CEF on verso for note-taking skills)

	“survie” A1/A2	“seuil” B1	“independent” B2	“autonome” C1	“maîtrise” C2	Total Points
	<i>Comprehension</i> → → <i>Selection</i> → →		<i>Organisation</i> → →		<i>Reaction</i> → → <i>In depth understanding</i>	
	Basic information. Relies heavily on visual aids. Very simple summary from an outline or direct questions. Errors may hinder comprehension.	Records key or important points when more or less dictated. Can write a basic summary of main ideas. Some errors in the association or importance of the ideas. Structural and lexical errors do not hinder comprehension.	Misses some facts. Rare structural and lexical errors. Relates work to personal objectives. Rich vocabulary. Gives basic opinion. Notices points of personal interest.	Detailed notes useful for other people. Notes and summarizes clearly and in detail. Gives opinions. Main ideas clearly given priority. Can reformulate with own structural and vocabulary elements.	Complex summaries relating different sources and objectives. Nuances, allusions and implicit facts included. Elegant use of vocabulary, idioms and complex structures. No errors.	
In-class note-taking from oral document(s).	1 - 2	4	5	7	8	In-class note-taking. /8
Class notes, follow up & from student presentations.	1 - 2	4	5	7	8	Class notes, follow up, and from student presentations. /8
Introduction/Conclusion 0 - ½ - 1	Glossary 1 - 2 - 3		Organisation and Objectives /4		Total	/20

Remarks:

Validation of B2-level note-taking skills : Can understand a clearly structured lecture on a familiar subject, and can take notes on points which strike him/her as important, even though he/she tends to concentrate on the words themselves and therefore to miss some information. (CEFRL)

Tick one:

- Pas de validation
- Passage en commission (9.5-9.99)
- Validation (10+) or Validation by commission